



CALDICOTT

Registration Form

Farnham Royal, Buckinghamshire, SL2 3SL | 01753 649301 | registrar@caldicott.com

For official use only

Fee Received:

Amount:

Year of Entry:

To be completed by those with parental responsibility for the child - please complete in block capitals

Pupil Name

First names (please provide full legal names)	Please attach a photograph
Surname	
Preferred name	

Pupil Details

Date of birth (day/month/year)	Proposed term and year of entry	Current year group
As what type of pupil would you like to enrol your son? Day Pupil (Years 3-6 only) <input type="checkbox"/> Boarder (Years 5-8 only) <input type="checkbox"/> N.B. Day pupils transfer to boarding for their last two years, this will normally be in the Autumn Term following their 11th birthday.		Nationality British <input type="checkbox"/> Other European (Please specify below) <input type="checkbox"/> Non-European (Please specify below) <input type="checkbox"/>
First Language	Religion	

For a child whose nationality is non-European

The School is currently a registered Tier 4 sponsor (via the Home Office's UK Visas and Immigration (UKVI) unit). Please tick this box if you may require the School to sponsor your child for visa/immigration purposes.

Providing this information does not guarantee that the School will sponsor your child or that the School is somehow obliged to. The School reserves full discretion over any decision whether or not to sponsor your child.

If you do not require the School to sponsor your child please confirm that your child has, or will have, a time-restricted or temporary visa in any other immigration category (for example, as a dependent) and please provide a copy.

Please also provide any further relevant details:

Proof of identity / right to study

Caldicott has a statutory obligation to verify the identity of pupils. Please enclose with this registration form:

- A photocopy of the candidate's passport*/birth certificate
- A photocopy of a recent utility bill in the name of the parent/s at the pupil's main residence

*A copy of the passport is required for the school to make a Tier 4 Visa application

Please state any current connections you have with Caldicott e.g. siblings attending/registered, related to an Old Caldicotian

Parent Details		Parent Details																																																																																	
Title (e.g. Mr, Ms, Mrs, Dr, etc.)	Title (e.g. Mr, Ms, Mrs, Dr, etc.)																																																																																		
First Name	First Name																																																																																		
Surname	Surname																																																																																		
Address	Address																																																																																		
Post Code <table border="1" style="width: 100%; text-align: center; border-collapse: collapse;"> <tr> <td style="width: 12.5%; height: 20px;"> </td> <td style="width: 12.5%; height: 20px;"> </td> <td style="width: 12.5%; height: 20px;"> </td> <td style="width: 12.5%; height: 20px;"> </td> <td style="width: 12.5%; height: 20px;"> </td> <td style="width: 12.5%; height: 20px;"> </td> <td style="width: 12.5%; height: 20px;"> </td> <td style="width: 12.5%; height: 20px;"> </td> </tr> </table>									Post Code <table border="1" style="width: 100%; text-align: center; border-collapse: collapse;"> <tr> <td style="width: 12.5%; height: 20px;"> </td> <td style="width: 12.5%; height: 20px;"> </td> <td style="width: 12.5%; height: 20px;"> </td> <td style="width: 12.5%; height: 20px;"> </td> <td style="width: 12.5%; height: 20px;"> </td> <td style="width: 12.5%; height: 20px;"> </td> <td style="width: 12.5%; height: 20px;"> </td> <td style="width: 12.5%; height: 20px;"> </td> </tr> </table>																																																																										
Home Telephone	Home Telephone																																																																																		
Mobile Telephone	Mobile Telephone																																																																																		
Other Telephone (e.g. Workplace)	Other Telephone (e.g. Workplace)																																																																																		
Email Address <table border="1" style="width: 100%; text-align: center; border-collapse: collapse;"> <tr> <td style="width: 12.5%; height: 20px;"> </td><td style="width: 12.5%; height: 20px;"> </td><td style="width: 12.5%; height: 20px;"> </td><td style="width: 12.5%; height: 20px;"> </td><td style="width: 12.5%; height: 20px;"> </td><td style="width: 12.5%; height: 20px;"> </td><td style="width: 12.5%; height: 20px;"> </td><td style="width: 12.5%; height: 20px;"> </td><td style="width: 12.5%; height: 20px;"> </td><td style="width: 12.5%; height: 20px;"> </td><td style="width: 12.5%; height: 20px;"> </td><td style="width: 12.5%; height: 20px;"> </td><td style="width: 12.5%; height: 20px;"> </td><td style="width: 12.5%; height: 20px;"> </td><td style="width: 12.5%; height: 20px;"> </td><td style="width: 12.5%; height: 20px;"> </td><td style="width: 12.5%; height: 20px;"> </td><td style="width: 12.5%; height: 20px;"> </td><td style="width: 12.5%; height: 20px;"> </td> </tr> <tr> <td style="width: 12.5%; height: 20px;"> </td><td style="width: 12.5%; height: 20px;"> </td><td style="width: 12.5%; height: 20px;"> </td><td style="width: 12.5%; height: 20px;"> </td><td style="width: 12.5%; height: 20px;"> </td><td style="width: 12.5%; height: 20px;"> </td><td style="width: 12.5%; height: 20px;"> </td><td style="width: 12.5%; height: 20px;"> </td><td style="width: 12.5%; height: 20px;"> </td><td style="width: 12.5%; height: 20px;"> </td><td style="width: 12.5%; height: 20px;"> </td><td style="width: 12.5%; height: 20px;"> </td><td style="width: 12.5%; height: 20px;"> </td><td style="width: 12.5%; height: 20px;"> </td><td style="width: 12.5%; height: 20px;"> </td><td style="width: 12.5%; height: 20px;"> </td><td style="width: 12.5%; height: 20px;"> </td><td style="width: 12.5%; height: 20px;"> </td><td style="width: 12.5%; height: 20px;"> </td><td style="width: 12.5%; height: 20px;"> </td> </tr> </table>																																								Email Address <table border="1" style="width: 100%; text-align: center; border-collapse: collapse;"> <tr> <td style="width: 12.5%; height: 20px;"> </td><td style="width: 12.5%; height: 20px;"> </td><td style="width: 12.5%; height: 20px;"> </td><td style="width: 12.5%; height: 20px;"> </td><td style="width: 12.5%; height: 20px;"> </td><td style="width: 12.5%; height: 20px;"> </td><td style="width: 12.5%; height: 20px;"> </td><td style="width: 12.5%; height: 20px;"> </td><td style="width: 12.5%; height: 20px;"> </td><td style="width: 12.5%; height: 20px;"> </td><td style="width: 12.5%; height: 20px;"> </td><td style="width: 12.5%; height: 20px;"> </td><td style="width: 12.5%; height: 20px;"> </td><td style="width: 12.5%; height: 20px;"> </td><td style="width: 12.5%; height: 20px;"> </td><td style="width: 12.5%; height: 20px;"> </td><td style="width: 12.5%; height: 20px;"> </td><td style="width: 12.5%; height: 20px;"> </td><td style="width: 12.5%; height: 20px;"> </td><td style="width: 12.5%; height: 20px;"> </td> </tr> <tr> <td style="width: 12.5%; height: 20px;"> </td><td style="width: 12.5%; height: 20px;"> </td><td style="width: 12.5%; height: 20px;"> </td><td style="width: 12.5%; height: 20px;"> </td><td style="width: 12.5%; height: 20px;"> </td><td style="width: 12.5%; height: 20px;"> </td><td style="width: 12.5%; height: 20px;"> </td><td style="width: 12.5%; height: 20px;"> </td><td style="width: 12.5%; height: 20px;"> </td><td style="width: 12.5%; height: 20px;"> </td><td style="width: 12.5%; height: 20px;"> </td><td style="width: 12.5%; height: 20px;"> </td><td style="width: 12.5%; height: 20px;"> </td><td style="width: 12.5%; height: 20px;"> </td><td style="width: 12.5%; height: 20px;"> </td><td style="width: 12.5%; height: 20px;"> </td><td style="width: 12.5%; height: 20px;"> </td><td style="width: 12.5%; height: 20px;"> </td><td style="width: 12.5%; height: 20px;"> </td><td style="width: 12.5%; height: 20px;"> </td><td style="width: 12.5%; height: 20px;"> </td> </tr> </table>																																											
Profession or Occupation	Profession or Occupation																																																																																		
Relationship to child	Relationship to child																																																																																		
Civil status (please tick as appropriate)	<input type="checkbox"/>	Married	<input type="checkbox"/>	Civil Partners	<input type="checkbox"/>	Partners	<input type="checkbox"/>	Divorced	<input type="checkbox"/>	Separated	<input type="checkbox"/>	Widowed																																																																							
Who holds Parental Responsibility for the child? Please provide contact details of all those who hold Parental Responsibility																																																																																			
Is there a court order in place? If so, please provide a copy with this application	Yes <input type="checkbox"/> No <input type="checkbox"/>																																																																																		
If parents have separate addresses, please indicate pupil's main residence.																																																																																			
If parents have separate addresses, please indicate whether both parents require a copy of all correspondence.																																																																																			
Guardian Details (for pupils with parents living abroad)																																																																																			
Full name	Home Telephone																																																																																		
Address	Mobile Telephone																																																																																		
Post Code	Email Address																																																																																		
<table border="1" style="width: 100%; text-align: center; border-collapse: collapse;"> <tr> <td style="width: 12.5%; height: 20px;"> </td><td style="width: 12.5%; height: 20px;"> </td><td style="width: 12.5%; height: 20px;"> </td><td style="width: 12.5%; height: 20px;"> </td><td style="width: 12.5%; height: 20px;"> </td><td style="width: 12.5%; height: 20px;"> </td><td style="width: 12.5%; height: 20px;"> </td><td style="width: 12.5%; height: 20px;"> </td><td style="width: 12.5%; height: 20px;"> </td><td style="width: 12.5%; height: 20px;"> </td><td style="width: 12.5%; height: 20px;"> </td><td style="width: 12.5%; height: 20px;"> </td><td style="width: 12.5%; height: 20px;"> </td><td style="width: 12.5%; height: 20px;"> </td><td style="width: 12.5%; height: 20px;"> </td><td style="width: 12.5%; height: 20px;"> </td><td style="width: 12.5%; height: 20px;"> </td><td style="width: 12.5%; height: 20px;"> </td><td style="width: 12.5%; height: 20px;"> </td><td style="width: 12.5%; height: 20px;"> </td><td style="width: 12.5%; height: 20px;"> </td> </tr> </table>																						<table border="1" style="width: 100%; text-align: center; border-collapse: collapse;"> <tr> <td style="width: 12.5%; height: 20px;"> </td><td style="width: 12.5%; height: 20px;"> </td><td style="width: 12.5%; height: 20px;"> </td><td style="width: 12.5%; height: 20px;"> </td><td style="width: 12.5%; height: 20px;"> </td><td style="width: 12.5%; height: 20px;"> </td><td style="width: 12.5%; height: 20px;"> </td><td style="width: 12.5%; height: 20px;"> </td><td style="width: 12.5%; height: 20px;"> </td><td style="width: 12.5%; height: 20px;"> </td><td style="width: 12.5%; height: 20px;"> </td><td style="width: 12.5%; height: 20px;"> </td><td style="width: 12.5%; height: 20px;"> </td><td style="width: 12.5%; height: 20px;"> </td><td style="width: 12.5%; height: 20px;"> </td><td style="width: 12.5%; height: 20px;"> </td><td style="width: 12.5%; height: 20px;"> </td><td style="width: 12.5%; height: 20px;"> </td><td style="width: 12.5%; height: 20px;"> </td><td style="width: 12.5%; height: 20px;"> </td><td style="width: 12.5%; height: 20px;"> </td> </tr> <tr> <td style="width: 12.5%; height: 20px;"> </td><td style="width: 12.5%; height: 20px;"> </td><td style="width: 12.5%; height: 20px;"> </td><td style="width: 12.5%; height: 20px;"> </td><td style="width: 12.5%; height: 20px;"> </td><td style="width: 12.5%; height: 20px;"> </td><td style="width: 12.5%; height: 20px;"> </td><td style="width: 12.5%; height: 20px;"> </td><td style="width: 12.5%; height: 20px;"> </td><td style="width: 12.5%; height: 20px;"> </td><td style="width: 12.5%; height: 20px;"> </td><td style="width: 12.5%; height: 20px;"> </td><td style="width: 12.5%; height: 20px;"> </td><td style="width: 12.5%; height: 20px;"> </td><td style="width: 12.5%; height: 20px;"> </td><td style="width: 12.5%; height: 20px;"> </td><td style="width: 12.5%; height: 20px;"> </td><td style="width: 12.5%; height: 20px;"> </td><td style="width: 12.5%; height: 20px;"> </td><td style="width: 12.5%; height: 20px;"> </td><td style="width: 12.5%; height: 20px;"> </td> </tr> </table>																																																													
Current and Future Schools																																																																																			
Name of current school	Headteacher																																																																																		
Address	Email address																																																																																		
Please provide details of any senior schools at which your son is registered with:																																																																																			

Confidential Information

You have the opportunity to disclose as much detail as possible in the spaces below in accordance with the School's Disability and Learning Support policies.

The information gathered enables the School to consider any adjustment that it may need to make in order to assist your child through the admissions process and during his time at Caldicott.

Failure to disclose relevant information may result in an offer of a place being withdrawn.

All information disclosed is considered confidential.

Are there any circumstances or conditions relating to your son of which the School should be aware?

Please tick as appropriate:

ADHD	<input type="checkbox"/>	Physical Disability	<input type="checkbox"/>	Autism	<input type="checkbox"/>
Dyslexia	<input type="checkbox"/>	Dyspraxia	<input type="checkbox"/>	Hearing Impairment	<input type="checkbox"/>
Visual Impairment	<input type="checkbox"/>	Dysgraphia	<input type="checkbox"/>	Other (specify below)	<input type="checkbox"/>

Does your son have any medical conditions, health problems or allergies?

Has your son ever received any support in addition to the provision for the majority of pupils in his current environment?
e.g. Extra reading support, small group work, alternative equipment/resources?

Has your son ever been assessed by a specialist agency or professional in relation to his learning, development or a disability?
e.g. an educational psychologist, speech and language therapist

Has your son ever been subject to: an Individual Educational Plan (IEP), a provision map, a Statement of Special Educational Needs and Disabilities (SEND) or an Education, Health and Care Plan (EHCP) or equivalent?

Does your son have any physical, behavioural, emotional or social difficulties?

Please give any information of which you think the School should be aware.
e.g. family circumstances

Bus Service

Would you be interested in using one of the following bus services?

Notting Hill Chiswick Brook Green Hammersmith High Wycombe Gerrards Cross and Beaconsfield

How Did You Hear About Caldicott

Family/friends Current school An Old Caldicotian Other (please state)

Terms And Conditions

- Day boys transfer to boarding for their last two years, this will normally be in the Autumn Term following their 11th birthday.
- Fees are payable before the beginning of term in accordance with the **Acceptance Form**, the **Schedule of Fees**, the **School Rules** and the **Terms and Conditions (Parent Contract)** (as in each case may be varied from time to time). The Governors reserve the right to charge interest on any overdue fees or supplemental charges.
- If you wish to withdraw your child from the School (other than at the normal leaving date), you must either give us a clear term's notice to that effect, in writing, to the Headmaster, or pay to the School a term's fees in lieu of notice, at such rate as would have been charged for the final term of provision if a term's notice had been given.

Declaration

I/we have read and agree to the Terms and Conditions above and request that the above-named child be registered as a prospective pupil.

A non-returnable fee of £100 (for UK applicants) is enclosed, as specified on the Schedule of Fees.

Payments are accepted by cheque, made payable to: "Caldicott Trust Ltd." or by bank transfer.

I have paid by bank transfer I have paid by cheque

Our account details are as follows:

Account Name: Caldicott Trust Ltd.

Bank: Handelsbanken, Tudor House, 651 London Road, High Wycombe. HP11 1EZ

Sortcode: 40-51-62

Account Number: 60311661

Our International bank details are as follows:

IBAN: GB20HAND40516260311661

SWIFT: HANDGB22

Reference: REGF/Child's Name

I/we understand that:

1. Registration of our child as a prospective pupil does not secure a place at the school, but does ensure that our child will be considered for selection as a pupil at the school.
2. The school may process personal data about our child (or either of us), including sensitive personal data, such as medical details, for the purpose of administering its list of prospective pupils; its registration, selection and/or admissions procedures including as set out above; communicating with the parents of prospective pupils about the School and generally managing relationships between the School and its prospective pupils.
3. In the event that our child is offered a place at the school, such an offer will be subject to the school's **Terms and Conditions**, including **School Rules**, for the provision of educational services, which will bind us in the event that we accept the place.

In order to comply with our responsibilities as a registered Tier 4 sponsor, I/we consent to us notifying and/or supplying information relating to you and/or your child's right to enter, reside and/or study in the United Kingdom to the United Kingdom Visas and Immigration (UKVI) unit of the Home Office and, in any event, if your child is offered a place at the School, such an offer will be subject to us confirming that your child has the right to enter, live and study in the United Kingdom.

A copy of the current edition of the terms and conditions, including **School Rules**, is available on request and will be issued in any event when a place at the school is offered, however, this may be subject to change prior to the point in time when a place at the School for your child may be offered.

If applicable, the School may request from your child's present school or educational institution: (a) information and a reference in respect of our child; and/or (b) information about any outstanding fees and/or supplemental charges.

I/we give consent to the information I/we have provided being processed by the School in accordance with the Data Protection Act 1998 and as amended or superseded, including the General Data Protection Regulation (EU 2016/679) and the UK Data Protection Act 2018 and other related legislation. The School will process such personal data as set out in the Terms and Conditions and in the School's Privacy Statement which is available on the School website, as may be amended from time to time.

Notes:

This application must be signed by both parents unless, exceptionally, only one parent has parental responsibility. Any other person with parental responsibility for the pupil should also sign.

Parental responsibility is defined in the Children Act 1989 as 'all rights, duties, powers and responsibilities and authority which by law a parent of a child has in relation to the child and his or her property'. It equates to legal responsibility for the child. If you have any doubts about whether you do or do not have parental responsibility for the child you may wish to seek legal advice.

For parents who are divorced or separated, it is the school's responsibility in law to keep on record the name and address of the non-residential natural parent. The non-residential natural parent has right of access to information on his/her son's education unless the school has on file a photocopy of the relevant Section 8 Specific Issue Court Order or Prohibited Steps Order.

To comply with Bucks County Council (BCC) Guidelines, we must inform them of any new admissions to Caldicott. We must also inform them when a pupil leaves Caldicott. This includes passing on the pupil's name and address as well as the contact details for the parents. This information is sent to BCC via confidential email.

Please complete all details and return with proof of identity to:

The Registrar, Caldicott, Crown Lane, Farnham Royal, Buckinghamshire SL2 3SL

01753 649301 | registrar@caldicott.com

First Signature	Second Signature
Name in full	Name in full
Date	Date
Relationship to pupil	Relationship to pupil